

BOARD MEETING – Special Session via Zoom Tuesday, September 14, 2021 @ 6:30 P.M.

Call to Order

The Zoom meeting was called to order at 6:44 p.m. In attendance were Jeff Griffey, Acting President/Vice-President; Joy Herman, Treasurer; Dawn Duschel, Secretary; Barb Groeger, Dave Hardt, and Janine Kocakulah, Board Members. Also in attendance was Vicki Smith (Newsletter Editor, Telephone Directory).

Approval of Minutes

August 31, 2021 Minutes were approved.

August 21, 2021 Revised Minutes were approved.

Agenda Items

Review of By-Laws before 9/25 Vote

Approved Changes

- Article V, Section 10.2 – Approved adding: “but not via e-mail.”
- Article VIII, Section 7.1 – Approved changes will read as: “All checks, drafts, and other orders for payment of funds will be signed by such officers or such other persons as the Board shall designate in its approved financial policies. All unbudgeted payments must be approved by a majority of the Board members prior to disbursement of funds.”
- Article VIII, Section 7.2 – Approved changes will read as: “New, unbudgeted projects of over \$500 must be presented to the Board via a proposed Project Plan with all supporting documentation: how the project supports the Mission Statement of the association; scientific data; research findings; costs, including materials, labor, sources; a complete plan of implementation; etc., with regular updates as the project progresses. Prior to the approval by a majority of the Board, and before funds can be disbursed, projects of over \$1,000 must be approved by a majority of the votes received from the association’s members.”

Approval of By-Laws with Changes

Voting by the Board members at the September 25th Board Meeting

- Amended and Restated By-Laws
- Resolution

Ballot-Counting Process, Location, Time

Discussion, Approvals, Results

- Ballots will be counted by Board members. Estimated time frame is a minimum of two hours and will be done Friday, September 24, at 6:30 p.m. at Schoepke Town Hall. Dawn will call Julie to reserve the Town Hall.
- Results will be approved by the Board at the 9 a.m. September 25th Board meeting.

Expectation for Programs/Project Reporting to Association Members

- PLAW Proposed template, with prior suggestions, will be discussed at the September 25th Board meeting. Suggestions:
 - Add the Mission Statement at the top of the page;
 - Add “source/vendor?” under “Cost Estimates;” and,
 - Change “Status Report is completed and presented to the Board” to “Status Report is completed and presented to the Board every” + delete “or _____” after “Months.”

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- Updating our Association Members: For the September 25th Board meeting, Board members will present a short summary of their projects: Financials (Joy), CBCW/AIS/Onterra (Dave), Membership (Janine), Website/Constant Contact/FACEBOOK (Dawn/Dave), By-Laws/Constitution (Vicki), Fish Cribs/Waterski Show (Jeff).

Future Criteria for Board-Member Nominations - Approved, with the following additions:

- Change the word, “Criteria,” to “Guidelines.”
- Applicants must be in good standing with the association.
- Applicants should be free from a conflict of interest.
- Despite the number of open positions on the Board, all Board-approved applicants will be presented to the Association’s members for a vote.
- Jeff will present a list of qualifications at the September 25th Board meeting.

Miscellaneous Items

Agenda Form Change

- “New Action Items,” will be changed to, “Future Action Items.”

Adjournment: 8:07 pm

| Future Items from agenda | <i>Responsible</i> | <i>Due Date</i> |
|--|--------------------|-----------------|
| 1. Discussion about the By-Laws/Resolution to be passed at the 9/25/21 Board meeting. | Vicki | Board vote 9/25 |
| 2. Prices for the purchase of water items for 2022 Summerfest. | Jeff | 9/25 |
| 3. Prices for the replacement of the Beer Tent canvas and for canvas storage for the PLAW tents. | Bag | 9/25 |
| 4. Prices for table/chair rental and possibly tent rental | Dawn | 9/25 |